

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 April 19, 2021, at 3:30 p.m.
4

5 Board Members present via Zoom:

6 Todd Meyers, County Representative
7 Mayor Rick Earnshaw, Woods Cross
8 Mayor Len Arave, North Salt Lake
9 Marti Money, County Representative
10 Mayor Randy Lewis, Bountiful
11 Mayor Ken Romney, West Bountiful
12 Bret Millburn, County Representative
13 Councilmember Tami Fillmore, Centerville **arrived at 4:02 p.m.*
14

15 Others in attendance:

16 Tif Miller, Executive Director
17 Todd Godfrey, District Attorney
18 Mary Gadd, Office Manager
19 Scott McDonald, Aquatics & Fitness Director
20 Cory Haddock, Ice & Recreation Director
21 Tyson Beck, District Clerk
22 Cynthia Ong, Bountiful Resident
23 Nathan Leavitt, VCBO Architecture
24 Brett Tippetts, VCBO Architecture
25 Dennis Forbush, Hogan & Associates Construction
26 Rick Sandberg, Hogan & Associates Construction
27 Jared Youngman, Davis County Youth Hockey Association
28 Anna Erickson, Bountiful Resident
29

30 **WELCOME**

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32 Chairman Arave opened the meeting at 3:33 p.m.
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34 **CITIZEN MATTERS**

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36 Anna Erickson thanked the District Staff and Board Members for the hockey season that
37 has concluded. Ms. Erickson expressed interest in obtaining more ice time at the District since
38 DCYHA is on track to spend \$125,000 in ice time expenditures in 2021.
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40 Jared Youngman, travel director for DCYHA Eagles team, echoed the thanks to staff.
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42 Cynthia Ong asked for reconsideration to the number of guest passes given at time of
43 membership purchase, currently at 5 passes but had previously been 10 passes. Ms. Ong noted
44 that the newly opened EOS gym allows for unlimited guests for just a couple dollars more each
45 month.
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47 **APPROVAL OF MINUTES FOR BOARD MEETINGS HELD ON MARCH 15TH AND**

48 **APRIL 2ND**

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50 Minutes of the Administrative Control Board Meeting held on March 15, 2021 and April
51 2, 2021 was approved on a motion made by Mayor Earnshaw and seconded by Mayor Lewis.
52 Board Members Meyers, Earnshaw, Arave, Money, Romney, Lewis, and Millburn voted “aye.”

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54 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
55 **FOR MARCH 2021**

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57 Mr. Miller explained that many of the refunds were due to programs that did not have
58 enough participation.

59

60 Total expenditures of \$454,702.08 for the period of March 1, 2021 to March 31, 2021
61 was approved on a motion made by Mr. Meyers and seconded by Mayor Romney. Chairman
62 Arave called for a roll call vote and Board Members Romney, Earnshaw, Lewis, Meyers,
63 Millburn, Money, and Arave voted “aye.”

64

65 **UPDATE ON LEISURE POOL ROOF PROJECT; APPROVE NOTICE TO PROCEED**

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67 Rick Sandberg presented the Board with a breakdown of prices for the mechanical
68 upgrades to the facility in the Lap and Leisure pool areas. Mr. Sandberg explained that included
69 in the total cost are allowances for steel beams, curb replacement and an additional crane that
70 may not be necessary.

71

72 Chairman Arave asked if the system was able to be vented for adding future air
73 conditioning and Mr. Sandberg replied that air conditioning would need to be included now and
74 Mr. Leavitt added that retrofitting for air conditioning would be very costly. Mr. Millburn
75 inquired if there were any warranties or guarantees that this project would fix the issues. Mr.
76 Leavitt replied that the original construction had significant cost cutbacks due to budget purposes
77 and this current project is rectifying some of those cutbacks. Mr. Miller added that one of the
78 biggest issues is the rusting and the correct paint to reduce or eliminate that is being used.

79

80 Mayor Romney suggested that a review be done to ensure state procurement guidelines
81 are being followed for bids and that records be kept. Dennis Forbush answered that a binder will
82 be provided to Mr. Miller with all bids and who they were awarded to.

83

84 ****Councilmember Fillmore joined****

85

86 Mr. Sandberg reviewed the modifications from the GMP from VCBO plan date
87 1/27/2021. Mr. Earnshaw asked why the 4 fans in the competition pool were being eliminated.
88 Mr. Sandberg replied that the cost is the main reason and Mr. Leavitt added that those could be
89 added during a later project and the amount of airflow was being increased in other ways. A
90 discussion of the projected timeline, what the timeline is built around and contingent upon, and
91 alternative spaces for District’s competitive teams or programs was had.

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93 Mayor Lewis made a motion to approve the notice to proceed for Hogan and Associates
94 Construction, Inc.. Councilmember Fillmore seconded motion. Board Members Meyers,
95 Earnshaw, Arave, Money, Romney, Lewis, Millburn, and Fillmore voted “aye.”

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FINANCIAL/AUDIT UPDATE

Mr. Beck reported to the Board that traditionally the audit is prepared in time for the April meeting. Mr. Beck said that the audit was delayed due to a late start and reported that the net loss is estimated to be \$632,000 for the 2020 calendar year.

MASTER PLAN UPDATE – NEXT STEPS

Mr. Miller asked if any Board Members wanted to assist in the advocacy group or knew of anyone to reach out to. After a discussion Mr. Miller was directed to prepare language for cities to distribute asking residents to inform Mr. Miller of their interest in assisting with an exploratory or advocacy group and to formalize a real estate RFP.

COVID-19 UPDATE

Mr. Miller reported that it has been almost 2 weeks without a mask mandate and that most users of the facility are still wearing their masks. Chairman Arave inquired how close the facility is to removing the guidelines. Mr. Miller responded that the Health Department created three benchmarks that need to be met before removing those restrictions.

MEMBERSHIP UPDATE

Mr. Miller reported that membership sales were increasing slowly as more people became more comfortable with restrictions being lifted and vaccinations. Chairman Arave suggested a marketing campaign be held to encourage membership purchases.

Mrs. Money suggested a report be completed that estimates the potential loss of revenue and the possibility of any additional programming that could be offered during the pool construction.

OTHER MATTERS

Chairman Arave suggested asking the County for money before going to bond.

Mr. Miller asked Board Members about convening in person for meetings. Chairman Arave suggested the South Davis Fire District has the facilities and the equipment that allows for a seamless meeting between those in person and those joining through Zoom.

Councilmember Fillmore followed up on the renewal of the School District Interlocal Agreement. Mr. Miller answered that the agreement is still being updated.

NEXT SCHEDULED BOARD MEETING

The next Board meeting will be on May 17, 2021.

Meeting adjourned at 4:46 p.m. on a motion made by Mayor Romney.