

South Davis Recreation District Administrative Control Board Meeting

April 18, 2016, at 3:45 p.m.
at the Recreation Center

Attendance: **Board Members**
Commissioner Bret Millburn, Davis County
Mayor Rick Earnshaw, Woods Cross
Marti Money, County Representative
Mayor Len Arave, North Salt Lake
Mel Miles, Country Representative

Others: John Miller, Executive Director
Mark Bell, Attorney
Tyson Beck, Clerk
Scott McDonald
Mary Gadd
Marcie Burrill
Cory Haddock
Haley Turner
Kathleen Steadman
Heidi Kearsley
Steven Doman, SDAT Head Coach

WELCOME

Vice Chairman Earnshaw opened the meeting at 3:46pm and excused Chairman Lewis and Mayor Romney. Mrs. Money mentioned that Councilmember Fillmore was out of town.

CITIZEN MATTERS

Steve Doman, addressed the Board on behalf of the Viewmont and Woods Cross High Schools to thank the Board for the continued use of the facility. Mr. Doman mentioned that Viewmont High School boys were champions for 2015-2016 State Championships.

MINUTES OF MARCH 21, 2016 BOARD MEETING APPROVED

Minutes of the Administrative Control Board meeting held on March 21, 2016, was approved on a motion made by Commissioner Millburn and seconded by Mrs. Money. Board Members Millburn, Earnshaw, Money, Arave and Miles voted "aye."

EXPENDITURES APPROVED

John Miller noted the following expenditures: Salt Lake Winnelson Co., in the amount of \$690.00, for glycol to assist in freezing the Ice Rink. Small Ambassador, in the amount of \$653.28, for the Sweetheart's 5k prizes. Contemporary Image, in the amount of \$5,964.25, for race and staff shirts. I.D. Edge, in the amount of \$2,408.50, for 15,000 membership cards. 4Imprint, in the amount of \$1,525.56, for pens with the District logo. B & B Specialties, in the amount of \$940.00 for the seats in the handicap showers. Davis County-South Directory, in the amount of \$1,585.76, for advertising. USA Football, in the amount of \$7,925.00, for flag football jersey.

Total expenditures of \$421,877.25 for the period of March 1, 2016 to March 31, 2016 was approved on a motion made by Mr. Miles and seconded by Commissioner Millburn. Board Members Millburn, Earnshaw, Money, Arave and Miles voted “aye.”

FINANCIAL STATEMENTS REVIEWED

John Miller stated that projected revenues and expenses are around 25%. Pool revenue is at 24.8%, Recreation at 59.5% and Ice at 30.2%. Recreation revenue looks high because of the way Junior Jazz revenues are accounted for. Expenses for Pools is 20.5%, Recreation is 24.9% and Ice Arena is 23%.

Tyson Beck reported to the Board Members on the Districts Cash & Investments. Mr. Beck explained that there has been a \$766,333 increase since September of 2015 to the total balance but that number will fluctuate based on the time of the year. After applying all the possible restrictions to the balance the District is left with a cash deficit of \$305,648.

DISCUSSION OF CHANGES TO THE ANNUAL FINANCIAL STATEMENTS

Mr. Beck reported to the Board of an accounting change they would be seeing in next month’s meeting with the annual audit report. The District is now required to report the estimated pension payouts through Utah Retirement Systems on the balance sheet, which was not needed previously. Mr. Beck stressed it’s not a new liability, it’s just that it is being reported on the financial statement.

Mr. Beck continued with the two RDA’s that the District agreed to allow a portion of their property taxes will need to be recognized as revenue and then offset as an expense as well. Mayor Arave inquired about if the Board could see the breakdown of the RDA’s and Mr. Beck replied that information could be sent out to the Board.

FACILITY EVENTS

John Miller reported on upcoming events at the Recreation Center:

- UFSC Ice Show – April 29 & 30, 2016 at 7pm
- Summer Program Registrations – May 2nd
- CPR & First Aid Courses – various dates in June and July
- Lifeguard Training – May courses
- Race Series: Splash N Sprint Triathlon – May 14th

OTHER MATTERS

Mrs. Money reported that after meeting with a work group that staff will contact the Davis School District to have them come and meet with the group to discuss use of the fields. Mayor Earnshaw mentioned that after talking to Mayor Lewis about field space that perhaps if the District would agree to sod the “Renaissance Property” for use as temporary fields. Mayor Lewis was going to follow up with the property owner. Cory Haddock added that he has been in contact with Centerville City as well regarding some field space.

Next Board meeting will be May 16, 2016 at 3:45pm.

Meeting adjourned at 4:54 p.m. on a motion made by Commissioner Millburn.

****approved May 16, 2016****