

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 May 16, 2022, at 3:00 p.m.  
4

5 Board Members present in person:

6 Todd Meyers, County Representative  
7 Marti Money, County Representative  
8 Councilmember Kate Bradshaw, Bountiful City  
9 Mayor Brian Horrocks, North Salt Lake  
10

11 Board Members present on Zoom:

12 Councilmember Spencer Summerhays, Centerville City  
13 Mayor Ryan Westergard, Woods Cross  
14

15 Others in attendance:

16 Tif Miller, Executive Director	Jayme Blakesly, District Attorney
17 Tyson Beck, District Clerk	Mary Gadd, Office Manager
18 Kaylie Glissmeyer, Customer Service Manager	Wendy Jones, Fitness Manager
19 Ron Mortensen, Bountiful Resident	Whitney Ward, VCBO Architecture
20 Scott McDonald, Aquatics & Fitness Director	Tom Lund, Maintenance Manager
21 Danielle Kaiser, Davis Behavioral Health	Galen Rasmussen, District Treasurer

22

23 **WELCOME**

24  
25 Chairman Meyers opened the meeting at 3:34 p.m.  
26

27 **CITIZEN MATTERS**

28  
29 None  
30

31 **APPROVAL OF MINUTES FOR APRIL 18<sup>TH</sup>, 2022 MEETING**

32  
33 Minutes of the Administrative Control Board Meeting held on April 18, 2022, was approved  
34 on a motion made by Councilmember Bradshaw, and seconded by Mrs. Money. Board Members  
35 Meyers, Money, Bradshaw, Horrocks, Summerhays and Westergard voted "aye."  
36

37 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**  
38 **FOR APRIL 2022**

39  
40 Mr. Miller noted the payment for the delivery and installation of the air handlers, line #77 in  
41 the amount of \$597,920.50, to Hogan & Associates Construction. Chairman Meyers asked the nature  
42 of line #103, in the amount of \$100.00 to Center City Corporation. Mr. Miller answered that is the  
43 annual fee paid for field use that was part of the lease agreement between the District and Centerville  
44 City.  
45

46 Total expenditures of \$1,089,625.86 for the period of April 1, 2022, to April 30, 2022, was  
47 approved on a motion made by Mrs. Money and seconded by Mayor Horrocks. A roll call vote was

48 held and Board Members Horrocks, Bradshaw, Meyers, Money, Summerhays and Westergard voted  
49 “aye.”

50  
51 **REVIEW & APPROVAL OF RESOLUTION 2022-01 FOR INTERLOCAL AGREEMENT**  
52 **WITH BOUNTIFUL CITY**

53  
54 Mr. Tyson Beck reported that the agreement is a continuation of the administrative services  
55 that Bountiful City is providing to the District. The renewal would be from July 2022 through June  
56 2023 and includes a 4.5% increase in costs.

57  
58 Mrs. Money asked if Bountiful City approved any COLA adjustments for staff. Mr. Beck  
59 answered that a 3.5% increase was approved and added market surveys were completed for these  
60 positions. Councilmember Bradshaw added that Bountiful City includes a 10% discount as a courtesy  
61 to a governmental entity providing recreational services to residents.

62  
63 Mayor Horrocks made a motion to approve Resolution 2021-1 approving an interlocal  
64 cooperation agreement for Bountiful City services. Councilmember Summerhays seconded the  
65 motion. Chairman Meyers called for a roll call vote and Board Members Money, Meyers, Bradshaw,  
66 Horrocks, Summerhays, and Westergard voted “aye.”

67  
68 **COST RECOVERY RESULTS PRESENTATION**

69  
70 Mr. Miller reviewed the results and data from a cohort that the District joined during 2021,  
71 along with Cottonwood Heights and Kearns Oquirrh, to evaluate costs and fees. Data from 2019 was  
72 used to avoid any Covid-19 impact. The District’s services and programs were grouped into 10  
73 different categories that were then reviewed and assigned a cost recovery percentage by both the  
74 members of the Board and by District staff. Mr. Beck explained that the revenues being seen on the  
75 results does not include any property tax subsidy.

76  
77 *\*\*Mayor Westergard arrived in person at 3:51 p.m.\*\**

78  
79 Mayor Horrocks asked what an example of expenses would be relating to drop-in activities  
80 and if the asset is being depreciated in that category. Mr. Beck explained that the way the study was  
81 completed includes both the direct and indirect costs in each category. Mr. Miller noted that after  
82 most of the data was reviewed that fees for programs and the daily admissions were increased  
83 minimally.

84  
85 **SDRD MASTER PLAN AND BONDING DISCUSSION**

86  
87 Mrs. Whitney Ward reviewed and showed for design alternatives for the 50-meter pool. The  
88 first design builds the additional 50-meter pool to the south of the facility and minimizes the impact  
89 to the park space to approximately ¼ acre. The second design takes the current 40-meter pool and  
90 expands it to a 50-meter and adds an additional 25-yard by 25-meter pool to the south of facility.

91  
92 Mrs. Money asked how many lanes are lost by reducing the pool build to the second design  
93 and Mr. McDonald estimated it would reduce it by 5 lanes. Chairman Meyers asked if the additional  
94 pool is outdoors with the second design and what the estimated closure of the current facility would  
95 be for expanding it. Mrs. Ward stated there is still flexibility with that pool and the choice of covering

96 and that the closure would be about 6-8 months.

97  
98 Mr. Blakesly disclosed that Hayes, Godfrey & Bell represents both the District and North Salt  
99 Lake but can enact a separation of attorneys at the firm if both entities are comfortable with that  
100 arrangement or he can give a recommendation of outside counsel.

101  
102 Chairman Meyers noted that pools are expensive to build and asked how the District plans on  
103 operating the two pools. Mr. Miller replied that with the extra space that more programming is  
104 expected to bring more revenue and added an option of increasing the mil rate. Mrs. Money asked  
105 why the mil rate has never been increased before. Mr. Rasmussen answered that the rate has covered  
106 everything that was needed. Chairman Meyers asked what the proposed size of the pool at the second  
107 facility is. Mrs. Ward answered that is planned as an eight lane by 25 but that it couldn't hold  
108 competitive events.

109  
110 Chairman Meyers asked the members to report where they sat with the bonding process.  
111 Mayor Horrocks said if the bond doesn't pass this year that it may never pass. Mrs. Money said that  
112 the time to move forward continues to be this year with the way that things are aligning, and Mayor  
113 Westergard added his agreement. Councilmember Bradshaw said she is still undecided.  
114 Councilmember Summerhays said he is ready to allow the public to vote on it. Chairman Meyers  
115 offered that he is supportive of bonding now and added that he is nervous about a second pool  
116 facility.

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118 **DISCUSSION AND APPROVAL ON MAKING JUNETEENTH A DISTRICT HOLIDAY**

119  
120 Mr. Miller stated that Juneteenth (June 19<sup>th</sup>) was made a federal holiday in 2021 and a Utah  
121 state holiday in March 2022. Mrs. Money stated it is a worthy holiday to mark. Mayor Horrocks  
122 suggested replacing another holiday with it. Councilmember Summerhays a discrepancy between the  
123 state and federal guidelines but that Centerville City passed it based off the states policy for when to  
124 observe the holiday.

125  
126 Mr. Blakesly added that the federal recognition of the day is to fall on the day and if it falls on  
127 a Saturday, that it be observed on Friday, and if it falls on a Sunday, that it be observed on Monday.  
128 Chairman Meyers asked how that would affect programs. Mr. Miller stated that they would need to  
129 look at how to proceed with the program this year but typically programs would be scheduled around  
130 the holiday.

131  
132 Mrs. Money made a motion to approve making Juneteenth an additional District holiday  
133 following the federal recognition rules and starting implementation in 2022. Councilmember  
134 Bradshaw seconded the motion. A roll call vote was held and Board Members Summerhays,  
135 Horrocks, Bradshaw, Westergard, Meyers and Money voted "aye."

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137 **EXECUTIVE DIRECTOR REPORT**

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139 Mr. Miller reported on the following items:

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  - Ice compressor, for \$68,000, to replace the one that caused the ammonia leak
  - There was a death in the facility due to heart failure

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**NEXT SCHEDULED BOARD MEETING**

After a discussion of availability and dates for certain tax rate, the meeting was moved to June 13<sup>th</sup>, 2022.

**OTHER MATTERS**

None.

**CLOSED SESSION**

At 5:03 p.m. Mrs. Money made a motion to adjourn the Board Meeting and to move into a closed meeting to discuss the purchase, exchange, or lease of real property. Mayor Horrocks seconded the motion. A roll call vote was held and Board Members Summerhays, Horrocks, Bradshaw, Westergard, Meyers and Money voted “aye.”

Attending the closed session was:

Marti Money, County Representative	Mayor Ryan Westergard, Woods Cross
Todd Meyers, County Representative	Mayor Brian Horrocks, North Salt Lake
Councilmember Kate Bradshaw, Bountiful	Jayne Blakesly, District Attorney
Councilmember Spencer Summerhays, Centerville	Tif Miller, Executive Director
Whitney Ward, VCBO Architecture	Bruce Zollinger, CBRE