

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 12th, 2024 at 5:30 p.m.

4
5 Board Members present:

6 Mayor Brian Horrocks, North Salt Lake City
7 Councilmember Spencer Summerhays, Centerville City
8 Todd Meyers, County Representative
9 Councilmember Dell Butterfield, West Bountiful City
10 Jennie Decker, County Representative
11 Mayor Ryan Westergard, Woods Cross City
12 Councilmember Kate Bradshaw, Bountiful City

13
14 Staff In Attendance:

15 Tif Miller, Executive Director
16 Mary Gadd, Office Manager
17 Cory Haddock, Ice & Recreation Director
18 Tyson Beck, District Clerk
19 Jayme Blakesley, District Attorney
20 Tom Lund, Maintenance Supervisor

21 Others in attendance:

22 Rori Andreason (South Jordan), Clarissa Cawrse (West Bountiful), Melissa Christensen
23 (Woods Cross), Joleen Goodfellow (Layton), Patrick Jacobsen (DCYHA), Ken Leetham (North Salt
24 Lake City Manager), Abbie Lyman (Salt Lake City), Anna Nielsen (Woods Cross), John Norman
25 (Bountiful), Michael Roberts (Fruit Heights), Michael Rogers (Woods Cross), Jessica Schlawn
26 (Kaysville), Christi Sturgeon (Bountiful), Cindy Thompson (Centerville)

27 **Agenda items were taken out of order**

28 **WELCOME**

29 Chairman Horrocks opened the meeting at 5:34 p.m.

30 **CITIZEN MATTERS**

31 None.

32 **APPROVAL OF JANUARY 8TH, 2024 BOARD MEETING MINUTES**

33 Councilmember Summerhays noted on line 160, that the article “the” prior to Bountiful City,
34 should be removed.

35 Corrected minutes of the Administrative Control Board Meeting held on January 8th, 2024,
36 were approved on a motion made by Councilmember Summerhays. Mrs. Decker seconded the
37 motion. Board Members Horrocks, Summerhays, Meyers, Butterfield, Decker, Westergard, and
38 Bradshaw voted “aye.”

39 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
40 **FOR JANUARY 2024**

48 Mr. Miller noted the following larger expenses: the annual bond debt payment to US Bank,
49 for \$1,252,800; the annual insurance coverage to Olympus Insurance, for \$208,509; a capital
50 expenditure to Pacific Fitness Equipment, for \$24,513.00.

51
52 Total expenditures of \$1,989,843.78 for the period of January 1, 2024, to January 31, 2024,
53 was approved on a motion made by Mayor Westergard and seconded by Mr. Meyers. Board
54 Members Horrocks, Summerhays, Meyers, Butterfield, Decker, Westergard, and Bradshaw voted
55 “aye.”

56
57 Mr. Beck explained the changes to the bar graph for total revenue and expenses and took
58 feedback. Mr. Beck fielded questions and remarks on the new revenue and expense report explaining
59 the detail and structure of the accounts. Board Members asked for an additional high level summary
60 report without the detail. Mr. Beck noted that the current reports show no adopted budget figures
61 until staff has taken the adopted budget and allocated it into the new sub-categories.

62
63 Mr. Beck added that when the Board authorized this project that it was estimated at 60-100
64 hours of work by Bountiful City staff, but the actual number of hours was 168 hours.

65
66 **DISCUSSION ON POSSIBLE IT CHANGES FOR 2024**

67
68 Mr. Miller reported that the cost difference between utilizing Rocky Mountain Technology
69 versus Bountiful City would be a cost savings on the monthly charges, but the one-time start-up costs
70 would take about 16 years to recover those costs with the monthly savings. Mr. Miller stated he
71 believed it wasn't a good idea to change and Board Members agreed.

72
73 **DISCUSSION ON BOARD COMPOSITION**

74
75 Chairman Horrocks stated that there was a resignation from the Board. Councilmember
76 Bradshaw asked counsel to research why the board was created with an 8-member composition and
77 what it would take to change to 7-member. Councilmember Bradshaw stated that Utah State code
78 outlines that special districts boards should be either 5-member or 7-member. Mr. Blakesley added
79 that the District was created in 2004, when an even number of members was allowed, but the law
80 changed in 2007. Mr. Blakesley did some research and is uncertain whether the District Board can
81 amend the by-laws itself to reduce the number of members and suggested that they get County
82 approval to do so.

83
84 Councilmember Bradshaw made a motion to inform the County that the District Board would
85 like to amend the bylaws to consist of members from each of the five cities and two county members
86 for purposes of complying with state code. Councilmember Summerhays seconded the motion. Board
87 Members Horrocks, Summerhays, Meyers, Butterfield, Decker, Westergard, and Bradshaw voted
88 “aye.”

89
90 **CLOSED SESSION**

91
92 At 6:17 p.m. Councilmember Summerhays made a motion to move into a closed session to
93 discuss pending or reasonable imminent litigation and to discuss the character or professional
94 competence of an individual. Councilmember Bradshaw seconded the motion. Chairman Horrocks
95 asked for a roll call vote. Board Members Westergard, Meyers, Butterfield, Horrocks, Summerhays,

96 Decker, and Bradshaw voted “aye.” There were no “nays.”

97

98 Attending the closed session was:

99

100 Mayor Brian Horrocks, North Salt Lake City	Jennie Decker, County Representative
101 Mayor Ken Romney, West Bountiful City	Mayor Ryan Westergard, Woods Cross City
102 Todd Meyers, County Representative	Jayne Blakesley, District Attorney
103 Councilmember Kate Bradshaw, Bountiful City	Tif Miller, Executive Director
104 Councilmember Spencer Summerhays, Centerville City	
105 Councilmember Dell Butterfield, West Bountiful City	
106 Rori Andreason, South Jordan	

107

108 At 7:21 p.m. the regular board meeting resumed.

109

110 **DISCUSSION AND ACTION ON RESOLUTION 2024-03 ADOPTING SDRD RULES AND**
111 **REGULATIONS**

112

113 Mr. Miller informed the Board that the changes were to section 5 and Councilmember
114 Bradshaw brought attention to section 5.3(c) regarding earbuds being used on the ice rink. After a
115 small discussion, Mr. Blakesley suggested changing the wording to allow staff flexibility on the
116 number of users on the ice depending on their use.

117

118 Councilmember Bradshaw made a motion to approve resolution 2024-03, adopting the South
119 Davis Recreation District rules and regulations with the amendment to section 5.3(c), “use of
120 personal music devices with headphones/earbuds may be restricted if more than one skater is on the
121 ice.” Councilmember Summerhays seconded the motion. Chairman Horrocks asked for a roll call
122 vote. Board Members Bradshaw, Decker, Summerhays, Horrocks, Butterfield, Meyers, and
123 Westergard voted “aye.” There were no “nays.”

124

125 **DISCUSSION AND ACTION ON SDRC FIGURE SKATING**

126

127 Mr. Miller reported that he had received a lot of feedback from the skating community and
128 reviewed the rules that were created for freestyle sessions and allowed for questions from Board.
129 Councilmember Summerhays added language to the final sentence about why someone may be asked
130 to leave the ice. Mrs. Decker added clarification to what skater has the right to wear the sash. After
131 walking through a scenario, language was changed so that a person in a paid lesson may jump the line
132 for their music over the sound system.

133

134 Mr. Miller reviewed the rules for public skating that were different than the previously stated
135 freestyle rules. After a brief discussion, language was changed to discourage the use of an earbud if
136 less than 15 people on the ice and not allowed once there is more than 15 people. The same language
137 was added to discourage double jumps and above and hockey stops and knee slides on sessions if less
138 than 15 people and not allowed once there is more than 15 people.

139

140 Mr. Miller talked about 30-minute freestyle sessions and creating a punch pass (quantities of
141 25 or 50) with resident and non-resident pricing. Mr. Miller informed the board that the harness for
142 on-ice use, is owned by the Utah Figure Skating Club and the off-ice harness is owned by a private
143 coach but that he is looking into purchasing the current ones or having the District purchase new

144 ones. Mr. Miller added that until the harnesses are property of the District that they remain unused.

145

146 Anna Neilsen, Woods Cross, asked if it was checked with other rinks and how they check-in
147 skaters for freestyles. Mr. Blakesley reported that they did review other rinks, and everyone does it a
148 little differently. Ms. Neilsen asked that the rule of one ear bud allowed when working on
149 choreography, or when less 5 or less skaters be reviewed for clarification.

150

151 Councilmember Bradshaw made a motion to reinstate freestyle skating and figure skating
152 activities as of February 13th. Mayor Westergard seconded the motion. Board Members Horrocks,
153 Summerhays, Meyers, Butterfield, Decker, Westergard, and Bradshaw voted “aye.”

154

155 **MEMBERSHIP REPORT**

156

157 Mr. Miller reported that January sales have been the highest they’ve been since covid and
158 while improving there is still improvement to be made. Mr. Miller noted that there are some
159 discounts coming up for singles and couple memberships.

160

161 **EXECUTIVE DIRECTOR REPORT**

162

163 Mr. Miller reported on the following:

- 164 • Sweethearts 5k had about 300 participants
- 165 • Indoor Tri on 2/24
- 166 • Registration for spring recreation sports; flag football 1st/2nd grade filled up in 2 hours
167 (120 participants)
- 168 • Devin Rencher is a new Recreation Coordinator for the District

169

170 **NEXT BOARD MEETING**

171

172 Due to schedule conflicts the date for the next meeting will need to be rescheduled.

173

174 **ADJOURNMENT AND CLOSED SESSION**

175

176 At 8:20 p.m. Mrs. Decker made a motion to move into a closed session to discuss the
177 character or professional competence of an individual. Councilmember Bradshaw seconded the
178 motion. Chairman Horrocks called for a roll call vote. Board Members voted “aye.” There were no
179 “nays.”

180

181 Attending the closed session was:

182

183 Mayor Brian Horrocks, North Salt Lake City	Jennie Decker, County Representative
184 Mayor Ken Romney, West Bountiful City	Mayor Ryan Westergard, Woods Cross City
185 Todd Meyers, County Representative	Jayne Blakesley, District Attorney
186 Councilmember Kate Bradshaw, Bountiful City	Ken Leetham, North Salt Lake City Manager
187 Councilmember Spencer Summerhays, Centerville City	
188 Councilmember Dell Butterfield, West Bountiful City	