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3 **South Davis Recreation District**  
4 **Administrative Control Board Meeting**

5 June 12, 2020, at 2:00 p.m.

6 Board Members present in person:

7 Mayor Randy Lewis, Bountiful  
8 Todd Meyers, County Representative  
9 Bret Millburn, County Representative  
10 Councilmember Tami Fillmore, Centerville  
11 Marti Money, County Representative  
12

13 Board Members present via Zoom:

14 Mayor Rick Earnshaw, Woods Cross  
15 Mayor Len Arave, North Salt Lake  
16

17 Others:

18 Todd Godfrey, District Attorney  
19 Tif Miller, Executive Director  
20 Tyson Beck, District Clerk  
21 Mary Gadd, Office Manager  
22 Scott McDonald, Aquatics & Fitness Director  
23 Tom Lund, Maintenance Supervisor  
24

25 Board Members attended a walk-through of the Bountiful Town Square where the Ice Ribbon is  
26 located.  
27

28 **WELCOME**

29  
30 Chairwoman Fillmore opened the meeting at 3:03 p.m.  
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32 **CITIZEN COMMENTS**

33  
34 None.  
35

36 **APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW MAY 2020**

37  
38 Total expenditures of \$289,361.94 for the period of May 1, 2020 to May 31, 2020 was  
39 approved on a motion made by Mayor Earnshaw and was seconded by Mr. Millburn. A roll call  
40 vote was held and Board Members Lewis, Meyers, Millburn, Fillmore, Money, Earnshaw and  
41 Arave voted “aye.”  
42

43 **DISCUSSION REGARDING 2020 PROPERTY TAX RATES AND REVENUE**  
44 **AMOUNTS**  
45

46 Mr. Miller reminded the Board about the tax levy issue, where the county provided too  
47 much over the last few years. Mayor Arave inquired if the District lower the tax rate now and the  
48 shortfalls do not continue and are then forced to raise the rate would a truth in taxation hearing  
49 be necessary. Mr. Godfrey gave his opinion that a truth in taxation would be needed. Mr. Miller

50 added that the goal was to keep the budget more aligned from year to year, instead of one budget  
51 year being hit hard with a repayment one year. Mayor Earnshaw expressed his agreement with  
52 not lowering the rate to compensate. Mr. Beck added that if the District has continued to over  
53 collect into the final year of bond levy that the District will have to go back to each individual  
54 property taxpayer and refund the excess. Mr. Beck advised the Board to reduce the rate  
55 incrementally over the remaining years; with a review each year to adjust the tax rate if  
56 necessary. Mayor Earnshaw asked if the over collection could go towards a new bond and Mr.  
57 Beck stated that it must be used on the current bond.

58  
59 **APPROVAL OF RESOLUTION #2020-2 TO APPROVE 2020 PROPERTY TAX RATES**  
60 **AND REVENUE AMOUNTS**

61  
62 Mr. Millburn made a motion to approve Resolution #2020-2, adopting a tax rate for the  
63 purpose of levying taxes within the South Davis Recreation District for the year 2020 with a total  
64 combined tax rate of 0.000218 and seconded by Mayor Lewis.

65  
66 Chairwoman Fillmore asked for a roll call vote. Board Members Lewis, Millburn,  
67 Meyers, Money, and Fillmore voted “aye.” Board Members Arave and Earnshaw voted “nay.”

68  
69 **COVID-19 DISCUSSION AND UPDATE**

70  
71 Mr. Miller reported that facility hours have been increased along with opening public  
72 sessions for swimming, skating, and basketball. Reservation restrictions were removed for lap  
73 swimming and use of the weight room. Mr. Miller reported that registrations for fall programs  
74 opened earlier in the day. Mr. Miller reported on revenue from membership sales.

75  
76 Chairwoman Fillmore inquired if maximum capacity was reached in any area. Mr. Miller  
77 reported that the pool was close to capacity but out of caution, the pool was temporarily closed  
78 for further entry for a brief time.

79  
80 Mr. Miller informed the Board that staff would be increasing the length of public sessions  
81 for open swimming and are planning on bringing back contact sports with the restrictions set  
82 forth by the Health Department.

83  
84 **DISTRICT/FACILITY PROJECTS DISCUSSION**

85  
86 Mr. Miller reported he received some design quotes that were consistent in most areas. In  
87 those quotes, Mr. Miller reported that the ceiling project in the pool area is better suited to go  
88 through an official RFP process because of the inconsistency in what companies believed the  
89 project is going to be compared to what it might be.

90  
91 Mr. Miller reviewed that there is still a large amount of funds in the Capital Budget. Mr.  
92 Miller noted the situation with lower revenues because of closing due to covid affecting the  
93 Budget and the taxes over collection and asked if some Capital projects should be delayed to  
94 another year. Mr. Miller explained that some projects were not going to be completed because  
95 the design of the project or area is undecided or needs to be reevaluated. A company was brought  
96 in and surveyed the alarm system and gave a recommendation that loop 2 of the Firetrol system  
97 does not need to be replaced.

98  
99 Chairwoman Fillmore directed Mr. Miller to start the RFP process for the ceiling project

100 in the pool area. Mrs. Money added the Board should consider what Capital projects have  
101 already been delayed and reevaluate what projects are a higher priority.

102  
103 **NEXT BOARD MEETING**

104  
105 The next Board meeting will be on June 29<sup>th</sup>, 2020 at either 2:00 p.m. or 3:00 p.m.

106  
107 **OTHER MATTERS**

108  
109 Mr. Miller reported the janitorial RFP was going out to bid a second time because bids  
110 received had a large span in their costs compared to one another.

111  
112 At 4:01 p.m., Mayor Lewis made a motion to move to a closed meeting, to  
113 discuss pending or reasonably imminent litigation. Mr. Millburn seconded the motion. Board  
114 Members Lewis, Meyers, Millburn, Fillmore, Money, Earnshaw and Arave voted “aye.”

115  
116 Attending the closed meeting was:

117  
118 Mayor Randy Lewis, Bountiful  
119 Todd Meyers, County Representative  
120 Bret Millburn, County Representative  
121 Councilmember Tami Fillmore, Centerville  
122 Marti Money, County Representative  
123 Mayor Rick Earnshaw, Woods Cross  
124 Mayor Len Arave, North Salt Lake

125  
126 Absent from the closed meeting was:

127  
128 Mayor Ken Romney, West Bountiful

129  
130  
131 Meeting adjourned at 4:11 p.m. on a motion made by Mr. Millburn and seconded by  
132 Mayor Lewis.