

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 June 13, 2022, at 4:30 p.m.

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5 Board Members present in person:

6 Marti Money, County Representative
7 Councilmember Spencer Summerhays, Centerville City
8 Todd Meyers, County Representative
9 Councilmember Kate Bradshaw, Bountiful City
10 Mayor Ken Romney, West Bountiful
11 Mayor Ryan Westergard, Woods Cross
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13 Board Members present on Zoom:

14 Mayor Brian Horrocks, North Salt Lake
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16 Others in attendance:

17 Tif Miller, Executive Director	Jayme Blakesly, District Attorney
18 Tyson Beck, District Clerk	Mary Gadd, Office Manager
19 Kaylie Glissmeyer, Customer Service Manager	Whitney Ward, VCBO Architecture
20 Scott McDonald, Aquatics & Fitness Director	Tom Lund, Maintenance Manager
21 Cory Haddock, Ice & Recreation Director	Randy Larson, Gilmore & Bell
22 Marcus Arbuckle, Keddington & Christensen	Asa Seiger, Aquatic Program Manager
23 Galen Rasmussen, District Treasurer	
24 Jay Baughman, Lewis Young Robertson Burningham	

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26 **some agenda items were not reviewed due to time constraints**

27 **WELCOME**

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29 Chairman Meyers opened the meeting at 4:31 p.m.
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31 **CITIZEN MATTERS**

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33 None
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35 **APPROVAL OF MINUTES FOR MAY 16TH, 2022 MEETING**

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37 Councilmember Summerhays asked for clarification with the first sentence on line 102. It was
38 changed to read as “Chairman Meyers noted that pools are expensive to build and asked how the
39 District plans on operating the two pools.” Councilmember Summerhays noted that the word “mil”
40 was misspelled on lines 106 and 107.
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42 Corrected Minutes of the Administrative Control Board Meeting held on May 16, 2022, was
43 approved on a motion made by Mayor Romney, and seconded by Councilmember Bradshaw. Board
44 Members Money, Summerhays, Meyers, Bradshaw, Romney, Westergard and Horrocks voted “aye.”
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46 **RESOLUTION 2022-02 TO RATIFY PRIOR BOARD ACTION TO RECOGNIZE**
47 **JUNETEENTH AS A DISTRICT HOLIDAY**

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Councilmember Summerhays made a motion to approve Resolution 2022-02, amending the personnel policies and procedures of the District relating to holidays. Mayor Westergard seconded the motion. Chairman Meyers asked for a roll call vote. Board Members Money, Bradshaw, Horrocks, Summerhays, Westergard, Romney and Meyers voted “aye.”

REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR MAY 2022

Total expenditures of \$426,172.57 for the period of May 1, 2022, to May 31, 2022, was approved on a motion made by Mayor Romney and seconded by Mrs. Money. Board Members Money, Horrocks, Summerhays, Meyers, Bradshaw, Romney and Westergard voted “aye.”

Mr. Miller reported the Recreation revenues were doing well and membership revenues are still trying to catch up. Councilmember Summerhays asked if members have not returned or if they have gone to other gyms. Mr. Miller replied that EOS may have taken some of the fitness orientated members. Councilmember Bradshaw asked if other recreation districts were experiencing the same. Mr. Miller replied that the District was more generous with deferments and extensions during covid and that may have hurt membership numbers but helped with customer service. Chairman Meyers asked for a report in a future meeting on how the District compares with other facilities in the state since January 2020.

REVIEW WITH BOND COUNSEL AND BOND DISCUSSION

Randy Larson, of Gilmore & Bell, explained that this was just a discussion, and no action is needed today. Mr. Larson summarized that the bond election, in describing the project, can be broad as is sufficient to cover what you might want to spend the bond proceeds for, but can be more specific to allow voters to know what they are voting for. Mr. Miller showed the Board two scenarios for the language on the ballot. One is where the District is purchasing property and authorizes general obligation bonds up to, but no more than, \$50 million which includes the upgrades and amenities at the current facility and the second facility in North Salt Lake. Mr. Larson added that the bonds would be good for 10 years and can be issued at any amount lower than approved.

Chairman Meyers posed that if the land is not available for the 50-meter pool should the Board reduce the bond amount or retain the language and if the land never comes about then that portion just remains unused. Councilmember Bradshaw mentioned the bond language doesn't specifically mention field space at a third location. Mr. Blakesley noted that the two areas that may require tailoring are the 50-meter pool and the number of facilities and their locations. Mr. Larson added that the benefit of being general is flexibility and that specific information can be included in the voter information pamphlet. Mayor Westergard added that nothing is confirmed yet with North Salt Lake or Bountiful City which makes being specific difficult. Mr. Blakesley suggested they define what is considered a facility and what will be considered amenities. Chairman Meyers asked Mr. Miller to assist.

REVIEW OF THE 2021 ANNUAL FINANCIAL REPORT

Tyson Beck reviewed the prepared 2021 Annual Financial Report and highlighted the following areas:

- 96 • 2021 was the second worst operating result since the facility has opened
97 • The ending net position for 2021 was \$13,987,477
98 • Revenues were down \$865,000 from a typical year operating year
99 • Over the last 12 years the operating expenses are expanding faster than the operating
100 revenues

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102 Mrs. Money asked if the trend could be pinpointed to capital expenditures and Mr. Beck
103 replied that capital projects are not a consideration in the trend. Councilmember Summerhays asked if
104 the operating expenses would decrease once the debt service drops off and Mr. Beck informed them
105 that debt service is not a consideration either.

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107 It was suggested that revenues, expenses, fees, and other options be reviewed by staff and a
108 small number of Board members to develop a plan to help correct the problem.

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110 **2021 INDEPENDENT AUDIT REPORT**

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112 Marcus Arbuckle, with Keddington & Christensen LLC, reviewed the independent audit
113 report for the fiscal year ending December 31, 2021. Mr. Arbuckle presented a clean and unmodified
114 opinion that the financial position of the District, and the change in its net position and its cash flows
115 for the year then ended in accordance with accounting principles accepted in the United States of
116 America. Mr. Arbuckle noted that every governmental agency in the state of Utah is required to hold
117 a training each year relating to the Open and Public Meeting Act and there was one member of the
118 District that didn't receive the training.

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120 **PRESENTATION FOR PORTER WALTON CRA**

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122 Due to time constraints this agenda item was not discussed.

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124 **DISCUSSION AND APPROVAL ON 2023 PROPERTY TAX RATES AND ADOPT**
125 **RESOLUTION 2022-03 APPROVING RATES**

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127 Resolution No. 2022-03, adopting a tax rate for the purpose of levying taxes within the South
128 Davis Recreation District with a total combined tax rate of 0.000153, was approved on a motion
129 made by Mayor Westergard and seconded by Mayor Romney. Chairman Meyers asked for a roll call
130 vote. Board Members Bradshaw, Romney, Meyers, Summerhays, Money, Westergard, and Horrocks
131 voted "aye."

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133 **EXECUTIVE DIRECTOR REPORT**

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135 Not reviewed

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137 **NEXT BOARD MEETING**

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139 Chairman Meyers suggested holding two meetings in July.

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141 **OTHER MATTERS**

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143 Not reviewed

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145 **CLOSED SESSION**

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147 No closed session was held.

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149 At 5:39 p.m., Councilmember Summerhays made a motion to adjourn. Mayor Westergard
150 seconded the motion. Board Members Money, Bradshaw, Horrocks, Summerhays, Westergard,
151 Romney and Meyers voted “aye.”

APPROVED