

POSITION: Weight Room Attendant
WAGE RANGE: \$10-11

EFFECTIVE DATE: 10/21
STATUS: Part Time

POSITION REPORTS TO: Fitness Coordinator, Fitness Manager, Aquatics & Fitness Director

GENERAL PURPOSE:

Under the direction of the Fitness Coordinator, keep weight room area clean, organized, and enforce the rules of the weight room.

EXAMPLE of DUTIES:

1. Responsible for performing attendant duties in an effective manner
 - a. Supervise the conduct of patrons to prevent unsafe conditions and behavior in order to deter accidents or injuries
 - b. Report unsafe conditions to the appropriate personnel in a timely manner
 - c. Show a willingness to promote the facility's fitness program
 - d. Help keep the Recreation Center clean and uncluttered
 - e. Record attendance on appropriate forms
 - f. Enforce all Weight Room / Exercise area rules
 - g. Clean and straighten weight room/exercise area using a cleaning check-off list
2. Assume responsibility for maintaining positive relations with patrons
 - a. Conduct oneself in a professional manner and dress in proper attire
 - b. Assist and support patrons in a positive and productive manner
 - c. Respond to questions and concerns promptly
 - d. Stay alert and attentive while on duty
3. Responsible for establishing and maintaining effective working relations with personnel and management
 - a. Attend all staff meetings and in-service training sessions
 - b. Provide input for Fitness area planning
 - c. Discuss problems and concerns with appropriate personnel
4. Other duties as assigned

MINIMUM QUALIFICATIONS:

1. At least 16 years of age
2. Ability to communicate effectively with patrons, supervisors, and other employees
3. Alert, attentive, self motivated, enthusiastic, responsible and adaptable
4. Good physical condition
5. Ability to function as a team player
6. Must hold, or be able to obtain within 60 days of hire, American Red Cross certifications in Community First Aid & Safety, CPR for the Professional Rescuer, and AED, and keep them current throughout employment

WORKING CONDITIONS:

1. Willing and available to work early mornings, mid-day, evenings, weekends, and holidays
2. Moderate physical activity including pushing, pulling, and lifting medium to heavy weights
3. Uncomfortable working positions such as stooping, crouching, and bending
4. May have a few disagreeable elements such as noise, poor ventilation, or extreme or uneven temperatures
5. Work inside and outside
6. Exposure to stressful situations as a result of human behavior