

# South Davis Recreation District Administrative Control Board Meeting

January 14, 2019, at 5:00 p.m.  
at the Recreation Center

Attendance: **Board Members**

Marti Money, Davis County Representative  
Bret Millburn, Davis County Representative  
Mayor Ken Romney, West Bountiful  
Mayor Randy Lewis, Bountiful  
Councilmember Tami Fillmore, Centerville  
Mayor Rick Earnshaw, Woods Cross  
Mayor Len Arave, North Salt Lake

Others: Jayme Blakesley, Hayes, Godfrey & Bell Attorney

Galen Rasmussen, Board Treasurer  
Tyson Beck, Board Clerk  
Tif Miller, Executive Director  
Scott McDonald, Aquatics & Fitness Director  
Cory Haddock, Recreation & Ice Director  
Lizie Allen, Aquatics Programs Manager  
Heidi Kearsley, Customer Service Manager  
Mary Gadd, Office Manager  
Haley Turner, Recreation Specialist  
Tom Lund, Maintenance Supervisor  
Madison Crawford, Recreation Specialist  
Brent Tippets, VCBO Architecture  
Whitney Ward, VCBO Architecture  
Ron Mortensen, Bountiful Resident  
Michael Glissmeyer, Bountiful Resident  
Audrey Carlson, Kaysville Resident  
Lindsey Boyton, Woods Cross Resident

## **WELCOME**

Chairman Ken Romney opened the meeting at 5:10 p.m.

## **CITIZEN MATTERS**

Lindsey Boyton addressed the Board about the District's elite swim team members being forced to another time and lane configuration that she believes is a safety hazard.

Michael Glissmeyer asked the Board that the entire budget be prepared with specific line items for every program or service the District offers and suggested that the Swim Coach be the

additional full-time employee the Board approved with the 2019 Budget.

### **APPROVAL OF MINUTES FOR DECEMBER 17, 2018**

Councilmember Fillmore suggested adding what the Board was voting on in line #174. Minutes were changed to read as “Board Chair Money asked for a vote to close the public hearing at 4:54 p.m. Board Members Arave, Earnshaw, Lewis, Money, Romney, Fillmore, Pugsley and Millburn voted “aye.”

Corrected Minutes of the Administrative Control Board meeting held on December 17, 2018, was approved on a motion made by Mayor Earnshaw and seconded by Mayor Lewis. Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave voted “aye.”

### **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR DECEMBER 2018**

Mr. Miller informed the Board that there will still be items coming in and that the financial statement is not all encompassing. Mayor Arave inquired if all the expenditures for the various facility shutdowns were included and Mr. Miller answered yes. Councilmember Fillmore asked if any outstanding expenses were large Capital projects and Mr. Miller answered that there was one left for the bikes.

Total expenditures of \$1,460,260.27 for the period of December 1, 2018 to December 31, 2018 was approved on a motion made by Councilmember Fillmore and seconded by Mayor Earnshaw. Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave voted “aye.”

### **ELECTION OF BOARD VICE-CHAIR**

Mayor Arave nominated Councilmember Fillmore to serve as Vice-Chair and was seconded by Mr. Millburn. Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave voted “aye.”

### **VCBO UPDATE ON MASTER PLAN SURVEY**

Whitney Ward presented the changes made to the survey after receiving feedback. Ms. Ward highlighted the updated introduction paragraph to give more background into the District and a series of questions about the value of recreation and where they seek recreation currently. Ms. Ward continued that questions that were ranking answers were changed to a drag and drop instead, admissions were expanded to be more inclusive of the options that were available, added a not applicable option to questions that warranted it and expanded the amenities list to include indoor/outdoor pickleball and tennis.

Mr. Millburn inquired what the dividing line was for the District when there are many avenues of recreation, referencing the answer choices of an off-leash dog park and performing

arts programs. Brent Tippetts replied that they were asked to look beyond the boundaries and the other opportunities that could be available. Ms. Ward commented that the Board could ask the questions to get the replies and then make an informed decision of whether to include it. Mayor Arave and Mayor Romney mentioned that their cities plan to utilize the results of the survey for their respective cities.

Mr. Tippetts informed the Board that an updated survey would be sent out for their review in the next day or so. The Board and Mr. Tippetts discussed including the School District, the distribution of the survey and the time frame for collecting answers for the survey.

### **MEMBERSHIP REPORT**

Mr. Miller asked the Board if they had any questions. Mayor Arave commented that it appears membership sales are down 5% and Mr. Miller added that January membership sales are up quite a bit compared to the previous year.

### **EXECUTIVE DIRECTOR REPORT**

Mr. Miller briefly mentioned the medical emergency that occurred at the facility on January 3rd, 2019. Mr. Miller asked about having the option of using Blomquist Hale for incidents like this to assist in counseling the staff that handles these emergencies. It would be about \$400 a month for their services. Chairman Romney asked if they can be utilized on a per incident basis and Mr. Miller answered it would cost more to provide it in that manner.

Mr. Miller informed the Board that a bid was received from Canon to replace the copier that was destroyed by a leak in the fire line.

Mr. Miller reported to the Board that the full-time position that was chosen is the Swim Coach position.

### **FACILITY EVENTS**

Not reviewed.

### **OTHER MATTERS**

Councilmember Fillmore asked for a review of the Interlocal Agreement with the Davis School District be put onto a future agenda.

### **PUBLIC HEARING TO UPDATE FEE SCHEDULE FOR FY2019**

Chairman Romney opened a public hearing at 6:21 p.m. and asked for any public comments. Michael Glissmeyer commented that some rental fees are not enough to cover the staff needed. Board Members asked questions of staff regarding the different rentals. Mayor Earnshaw and Chairman Romney asked if the rental fees should be increased higher than the

proposed amount. Mr. Miller replied that staff didn't want to increase too much at once and deter the rentals from occurring. Chairman Romney closed the public hearing at 6:28 p.m.

### **RESOLUTION 2019-1 TO APPROVE UPDATED FEES**

Councilmember Fillmore asked about the disparity between the cost of a team registration for Jr. Jazz (\$470/\$485) and an individual registration (\$81/\$85), because a team of 10 players individually is a total of \$810/\$850 versus the \$470/\$485. Mr. Miller said the competition teams are different than a team made up of individuals in that they play other teams from other leagues. Mr. Haddock added that competition teams also provide their own jerseys.

Councilmember Fillmore also questioned the price of \$65 for a Fall only soccer season to the \$85 cost of a Fall & Spring soccer season and what the benefit is to the District to incentive the Spring season at such a cheaper rate. Mr. Haddock replied that the player has the jersey already and it allows for teams to stay together for a full season. Councilmember Fillmore suggested that to keep the revenue the same to change the costs to \$60 and \$90 for the Fall only and Fall & Spring soccer seasons, respectively.

Mrs. Money suggested that ice walkers be made available at no charge if they don't bring in a lot of revenue. Councilmember Fillmore agreed that not charging for younger children, 5 years and under, but that older children will grab them and be more reckless and dangerous with them. Mr. Haddock informed them that only 10 years and under can rent them but that older kids will grab them and that the rental charge has generated approximately \$10,000 in revenue.

Mayor Lewis made a motion to approve Resolution 2019-1, A Resolution of the South Davis Recreation District Administrative Control Board Adopting Increased Admission Fees for Admission to the South Davis Recreation Center, as presented but with the caveat that at a time determined by the Board that staff will review the fee schedule with the Board. Mrs. Money seconded the motion.

Mr. Miller asked for a discussion regarding the increase in the senior walking pass. Councilmember Fillmore commented that it is necessary and could be higher than the proposed amount. Mrs. Money mentioned that the cost is still a great bargain.

Chairman Romney asked for a roll call vote. Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave voted "aye."

### **NEXT BOARD MEETING**

Next Board meeting will be February 11, 2019 at 3:30 p.m.

Meeting adjourned at 6:47 p.m. on a motion made by Mr. Millburn and seconded by Mrs. Money.