

# South Davis Recreation District Administrative Control Board Meeting

March 19, 2018, at 3:45 p.m.  
at the South Davis Recreation Center

Attendance: **Board Members**

Commissioner Bret Millburn, Davis County  
Mayor Rick Earnshaw, Woods Cross  
Marti Money, Davis County Representative  
Nate Pugsley, Davis County Representative  
Mayor Len Arave, North Salt Lake  
Mayor Randy Lewis, Bountiful  
Councilmember Tami Fillmore, Centerville

Others:

John Miller, Executive Director  
Todd Godfrey, District Attorney  
Galen Rasmussen, Board Treasurer  
Tyson Beck, Board Clerk  
Scott McDonald, Aquatics & Fitness Director  
Cory Haddock, Recreation & Ice Director  
Lizie Allen, Aquatics Programs Manager  
Heidi Kearsley, Customer Service Manager  
Mary Gadd, Office Manager  
Kade Nelson, Recreation Specialist  
Kathleen Steadman, Aquatics Operations Manager  
Shawna Andrus, Bountiful City  
Chuck Lazerus, Centerville Resident  
CJ Bowie, Fort Worth, TX

## **WELCOME**

Board Chair Money opened the meeting at 3:49 p.m. and excused Mayor Romney.

## **CITIZEN MATTERS**

Board Chair Money asked for public comments. Chuck Lazerus, Centerville resident, informed the Board that when he initially purchased a Charter membership back in 2006 he received a verbal promise that Charter membership fees would never be raised. Mr. Lazerus talked to three other Charter Members and they have the same recollection of no fee increase. Board Chair Money thanked Mr. Lazerus for his comments and the Board will do some investigative work into the claim.

Mr. Miller reported that after talking to staff that were here at the opening of the facility,

that no one recalls the claim of no fee increases for Charter Members. Councilmember Fillmore added that she asked Centerville City's Manager, who was a Charter Member, and he does not remember being told it would remain the same amount. Mr. Pugsley asked what are the current number of Charter Members. Mr. Miller reported there are (60) Family, (17) Adult Couple, (8) Adult Single, (30) Senior Couple and (34) Senior Single. Mr. Arave inquired if Charter Members are receiving a discount and Mr. Miller replied that they receive the cheapest rate available. After a discussion the Board directed staff to hold to the 10% increase across all memberships, to research past Board meeting minutes for a record of price increase and to communicate with Mr. Lazerus.

### **SWEARING IN OF NEW BOARD APPOINTMENTS**

Shawna Andrus administered the oath of office to Board Members Commissioner Bret Millburn, Mayor Randy Lewis and Nate Pugsley. Mayor Ken Romney, who was not present, will need to be sworn in at a later date.

### **MINUTES OF FEBRUARY 26, 2018 BOARD MEETING APPROVED**

Minutes of the Administrative Control Board meeting held on February 26, 2018, was approved on a motion made by Mayor Lewis and seconded by Mayor Earnshaw. Board Members Millburn, Earnshaw, Money, Pugsley, Arave, Lewis and Fillmore voted "aye."

### **APPROVAL OF JANUARY EXPENDITURES**

John Miller noted the following expenditures: Carpenter Paper Co., in the amount of \$1,874.66, for paper products. Otis Elevator Company, in the amount of \$5,269.80, for services performed yearly. Contractor's HVAC Supply, in the amount of \$463.62, for a roof top unit motor. Olympus Insurance, in the amount of \$107,201.00, for the 2018 Policy Renewal. Louis A Roser Company, in the amount of \$5,378.17, for work done to the Ice Rink compressors. Terrabound Solutions, in the amount of \$6,445.00, for 5 sets of bleachers in the Natatorium. Compressor – Pump & Service, Inc., in the amount of \$1,001.93, for the oil for the Ice Rink compressors. Colorado Time Systems, in the amount of \$9,565.00, for Water Polo timing equipment. Peaks Software Systems, Inc., in the amount of \$4,138.88, for the point of sale software.

Total expenditures of \$539,742.39 for the period of January 1, 2018 to January 31, 2018 was approved on a motion made by Commissioner Millburn and seconded by Mayor Earnshaw. Board Members Millburn, Earnshaw, Money, Pugsley, Arave, Lewis and Fillmore voted "aye."

### **JANUARY FINANCIAL STATEMENT REVIEWED**

Mr. Miller reported that revenues for Pools is at 8.1%, Recreation is at 8.4% and Ice Rink is at 10.3%. Mr. Miller reported that expenses should be approximately 8%, with the Ice Rink being slightly higher due to the season.

## **APPROVAL OF FEBRUARY EXPENDITURES**

Mr. Miller noted the following expenditure to Artistic Productions, in the amount of \$9,323.00, a 2017 Capital expenditure for speakers in the Natatorium.

Total expenditures of \$335,917.54 for the period of February 1, 2018 to February 28, 2018 was approved on a motion made by Mayor Earnshaw and seconded by Commissioner Millburn. Board Members Millburn, Earnshaw, Money, Pugsley, Arave, Lewis and Fillmore voted “aye.”

## **REVIEW OF LEGISLATIVE BILLS AFFECTING THE DISTRICT**

Mr. Godfrey discussed with the Board bills that were passed in the recent legislative session. Mr. Godfrey can email a 60-page summary to any Board member who is interested.

HB36 – Restrictions on free expression can’t prohibit these activities from places of public accommodation.

HB66 – Boards are not required to have an uneven number of members.

HB133 – Employment amendments that extends nepotism definition

HB196 – Breastfeeding Protection Act – can’t prohibit breastfeeding in any public place

HB484 – Winter Sports Venue Grant Fund – allows assistance in funding improvement to winter sport venues

SB139 – Public/Private Partnership Amendments – allows a local government entity to receive unsolicited partnerships with some limits and restrictions on awarding them

SB216 – Ethics Amendments

## **OPEN AND PUBLIC MEETING ACT TRAINING**

Mr. Godfrey gave Board Members a handout and discussed rules and regulations concerning Open and Public Meetings.

## **DISCUSSING THE CONCEPT OF A REGIONAL RECREATION PLAN**

Board Chair Money opened the floor to a discussion on the concept of a Regional Recreation Plan for moving forward. Councilmember Fillmore suggested structuring the conversation by prioritizing the levels of the conversation; Level 1 being to identify the programs the District is already running and keeping them running at current level; Level 2 being what are the needs of those programs into the future; Level 3 being what other programs would the District like to offer. Mayor Arave suggested that recreation become a coordinated effort within all of the cities in the District. Mayor Earnshaw mentioned that many people have come to the Board and informed them of the needs and that until the Centerville City Park nothing was done about it. Commissioner Millburn added the needs of the facility are all population growth issues and not new programming growth. Commissioner Millburn mentioned there is a growing interest in the private sector in offering some of the services. Mr. Godfrey mentioned that in the current budget that there are no funds for any consulting services and suggested that Mr. Miller make a

few calls to see what the cost of something like this would be. After the discussion, Board Members directed Mr. Miller to have ready for the May meeting a list of needs to continue to run our programs without turning away children with an outlook for 5 years and 10 years and to have a proposal from a consultant for a District wide analysis.

### **OTHER MATTERS**

Next Board meeting will be May 21, 2018 at 3:45 p.m.

Meeting adjourned at 5:08 p.m. on a motion made by Mayor Lewis and seconded by Commissioner Millburn.

\*\*\*\* *corrected 6/10/18 – changed the word Chairman to Chair as requested* \*\*\*\*