

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 November 15, 2021, at 6:00 p.m.  
4

5 Board Members present

6 Mayor Randy Lewis, Bountiful  
7 Todd Meyers, County Representative  
8 Mayor Len Arave, North Salt Lake  
9 Mayor Ken Romney, West Bountiful  
10 Mayor Rick Earnshaw, Woods Cross  
11 Councilmember Tami Fillmore, Centerville  
12 Marti Money, County Representative  
13 Bret Millburn, County Representative  
14

15 Others in attendance:

16 Tif Miller, Executive Director	Jayne Blakesly, District Attorney
17 Tyson Beck, District Clerk	Galen Rasmussen, District Treasurer
18 Mary Gadd, Office Manager	Tom Lund, Maintenance Supervisor
19 Cory Haddock, Ice & Recreation Director	Ron Mortensen, Bountiful Resident
20 Darrell Child, Olympus Insurance	Jessica Bigler, Davis Behavioral Health
21 Bruce Zollinger, CBRE	Danielle Kaiser, Davis Behavioral Health
22 Mayor Clark Wilkinson, Centerville	Cynthia Ong, Bountiful Resident
23 Wendy Jones, Fitness Coordinator	

24

25 *\*\*Agenda items were taken out of order.\*\**  
26

27 **WELCOME**

28  
29 Chairman Arave opened the regular meeting at 6:03 p.m.  
30

31 **CITIZEN MATTERS**

32  
33 None.  
34

35 **APPROVAL OF MINUTES FOR OCTOBER 18, 2021, MEETING**

36  
37 Minutes of the Administrative Control Board Meeting held on October 18, 2021, was  
38 approved on a motion made by Mayor Romney, and seconded by Mayor Lewis. Board Members  
39 Lewis, Arave, Romney, Earnshaw, Fillmore, Money and Millburn voted “aye.” Mr. Meyers abstained  
40 from voting since he was not present during the meeting.  
41

42 **PARENTS EMPOWERED COMMUNITY PARTNERSHIP GRANT UPDATE**

43  
44 Danielle Kaiser introduced both herself and Jessica Bigler and stated they were here to give  
45 an update regarding the Parents Empowered campaign with the County Health Department. Ms.  
46 Kaiser gave a summary of the goals of Parents Empowered stating that they were looking for places  
47 where families gather and spend time together. Ms. Kaiser showed examples of other installations

48 and stated that they are looking for something similar in the facility and in the local parks.  
49

50 Ms. Bigler stated that the next steps for the District would be to meet with a representative  
51 from the marketing firm and conduct a walk-through of the facility to determine where an installation  
52 would be suited best. Ms. Bigler stated that final approval would occur in January with an installation  
53 in March and then hosting a launch date event.  
54

55 Ms. Bigler informed the Board that they were awarded a grant that expires at the end of 2021,  
56 and they wanted to tie in another event at the District facility to give the public a teaser of the big  
57 things coming in March 2022. Ms. Bigler suggested a family ice skate night, handing out swag bags  
58 and other free items, and wrapping the Zamboni with a magnetic cling. Mrs. Money suggested  
59 working with the different races that are held throughout the year.  
60

## 61 **OLYMPUS INSURANCE PRESENTATION ON 2022 INSURANCE COVERAGE**

62  
63 Mr. Child stated that as part of the budgeting process he has reviewed the District's insurance  
64 to establish coverage for the upcoming year. Mr. Child said that as part of the process the operating  
65 details are updated and that several walk-throughs were completed to ensure they were current with  
66 the projects that are ongoing and to update the valuation studies. Mr. Child presented the Board with  
67 a booklet that summarizes the essential details of what is in the insurance program. Mr. Child stated  
68 that they are not proposing any significant or material change except in the area for cyber liability.  
69

70 Mr. Child reviewed the insurance proposal highlighted the expiring year costs and the  
71 proposed renewal cost with the same underwriters. He noted the adjustments in exposure, valuation  
72 of the facility, general liability, and public officials' liability. Mr. Child stated that a separate proposal  
73 was added for additional cyber liability, noting the increase of ransomware events and the District's  
74 current liability doesn't cover that kind of event. Mr. Child stated the coverage is more robust and  
75 would include ransomware, bricking, business income loss, utility fraud and cryptojacking.  
76

77 Mr. Child fielded questions for clarification and shared details of an example that showcased  
78 ransomware. Galen Rasmussen informed the Board that the cyber liability that Bountiful City has  
79 doesn't extend to the District. Mr. Child stated that an arrangement with a third party is common but  
80 the responsibility falls to the owner of the data. Chairman Arave inquired what is stored on the  
81 District server and on the Bountiful City server. Mr. Miller answered that the security cameras are on  
82 the District server and all other data on the City server.  
83

84 Mrs. Money asked if an adjustment was made to the business income values in the exposure  
85 summary due to the loss of revenue because of the pandemic. Mr. Child stated that the value for 2022  
86 is a projection.  
87

## 88 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW** 89 **FOR OCTOBER 2021**

90  
91 Mr. Miller noted the expenditures were high due to approximately \$590,000 for budgeted  
92 Capital projects. Total expenditures of \$944,639.22 for the period of October 1, 2021, to October 31,  
93 2021, was approved on a motion made by Mayor Lewis and seconded by Mayor Earnshaw. Board  
94 Members Lewis, Meyers, Arave, Romney, Earnshaw, Fillmore, Money, and Millburn voted "aye."  
95

96 Mr. Miller highlighted that recreation is expected to surpass their projected revenues and he  
97 theorized that the pools and ice were not hitting projected revenues due to the lack of memberships  
98 being purchased. Councilmember Fillmore inquired if any membership revenue goes to recreation  
99 and Mr. Miller answered no.

100  
101 **PUBLIC HEARING FOR SOUTH DAVIS RECREATION DISTRICT FY2022 BUDGET**  
102

103 At 7:03 p.m. Mr. Millburn made a motion to open the public hearing for comments. Mrs.  
104 Money seconded motion. Board Members Lewis, Meyers, Arave, Romney, Earnshaw, Fillmore,  
105 Money, and Millburn voted “aye.”  
106

107 Mr. Miller stated that the hearing would be left open until the following meeting as some fees  
108 may change that will affect the budget. Mr. Miller noted the Budget as prepared includes a 5% COLA  
109 increase, a full-time fitness coordinator position, and an increase in part-time wages.  
110

111 Chairman Arave voiced concerns about the ongoing net loss, coupled with no budgeted  
112 depreciation expense, warning that it is not sustainable and asked what could be done. Mr. Miller  
113 added that is one of the reasons that the District is going through the cost recovery process to assist in  
114 making changes to balance out the budget.  
115

116 Chairman Arave asked for any public comments but there were none.  
117

118 **DISCUSSION ON SOUTH DAVIS RECREATION DISTRICT FY2022 BUDGET**  
119

120 There was no further discussion.  
121

122 **SET PUBLIC HEARING FOR DISCUSSION OF NEW OR CHANGED FEES**  
123

124 Mr. Millburn made a motion to set a public hearing for discussion of new or changed fees on  
125 Monday, December 13<sup>th</sup> at 6:00 p.m. Mayor Romney seconded the motion. Board Members Lewis,  
126 Meyers, Arave, Romney, Earnshaw, Fillmore, Money, and Millburn voted “aye.”  
127

128 **DISCUSSION REGARDING FEDERAL GOVERNMENT VACCINE MANDATE**  
129

130 Mr. Miller informed the Board that he has been in discussion with Mr. Blakesley so the  
131 District has a plan in place in the event that it needs to be implemented to comply with a vaccine  
132 mandate.  
133

134 **FLAG FOOTBAL UPDATE**  
135

136 Mr. Miller remarked that after receiving the comment from the previous meeting about how  
137 teams are formed that staff will only allow up to 3 player requests. Mr. Miller also mentioned that  
138 staff was looking into the demand of a competitive league. Cory Haddock explained that teams are  
139 generally formed by the participants school or neighborhood and that teams just happen to be formed  
140 with kids who have played together for years.  
141

142 Mrs. Money asked if participants get turned away due to availability. Mr. Miller replied there  
143 are not as many people as soccer denies. Chairman Arave asked how many teams are in the sport and

144 Mr. Miller replied that the age group that Ms. Viteri's child was in had 6 or 7 teams. Mrs. Money  
145 asked if the staff has seen a market for holding clinics versus an entire season. Mr. Haddock said  
146 most want to participate in a season.  
147

148 Mrs. Money inquired if the District is bound to certain rules because it is NFL flag football.  
149 Mr. Haddock stated to a certain extent and adjustments could be made but the efficient and best way  
150 would be to conduct a draft for the players. Mr. Haddock pointed out that would create teams that  
151 span the area, instead of being in the same neighborhood, and that obtaining coaches that far in  
152 advance would be difficult.  
153

154 Mr. Haddock reiterated that the changes being made is reducing the number of player requests  
155 to three, evaluating how many years participants have been playing when forming teams, and  
156 removing the game scores from the scheduling system. Ms. Money offered out asking more in-depth  
157 questions at registration where staff could determine what coaches are willing to do and what players  
158 are looking for more detailed coaching.  
159

#### 160 **EXECUTIVE DIRECTOR REPORT**

161  
162 Mr. Miller reported on the following:

- 163
- 164 • Ice Ribbon will open either November 29<sup>th</sup> or December 3<sup>rd</sup>.
- 165 • December Deal Days will run the 13<sup>th</sup>-17<sup>th</sup>
- 166

#### 167 **MEMBERSHIP REPORT**

168  
169 Mr. Miller reported that membership sales stalled as the swimming pools closed but that  
170 summer sales were trending upwards. Chairman Arave asked if people cancelled or if memberships  
171 were deferred. Mr. Miller said there were about 20 or so memberships that were deferred.  
172

#### 173 **OTHER MATTERS**

174  
175 None.  
176

#### 177 **NEXT SCHEDULED BOARD MEETING**

178  
179 The next Board meeting will be on December 13, 2021 at 5:30 p.m..  
180

181 At 7:49 p.m. Mrs. Money made a motion to adjourn the Board Meeting and to move into a closed  
182 meeting to discuss the purchase, exchange, or lease of real property. Mayor Earnshaw seconded the  
183 motion. Chairman Arave asked for a roll call vote. Board Members Lewis, Meyers, Arave, Romney,  
184 Earnshaw, Fillmore, Money, and Millburn voted "aye."  
185

186 Attending the closed session was:

187  
188 Mayor Randy Lewis, Bountiful  
189 Todd Meyers, County Representative  
190 Mayor Len Arave, North Salt Lake

191 Mayor Ken Romney, West Bountiful  
192 Mayor Rick Earnshaw, Woods Cross  
193 Councilmember Tami Fillmore, Centerville  
194 Marti Money, County Representative  
195 Bret Millburn, County Representative  
196 Tif Miller, Executive Director  
197 Jayme Blakesley, District Attorney  
198 Bruce Zollinger, CBRE

APPROVED