

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 June 17, 2019 at 3:30 p.m.
4 At the Recreation Center
5

6 Attendance: **Board Members**

7 Marti Money, Davis County Representative
8 Mayor Rick Earnshaw, Woods Cross
9 Councilmember Tami Fillmore, Centerville
10 Mayor Len Arave, North Salt Lake
11 Bret Millburn, Davis County Representative
12 Mayor Randy Lewis, Bountiful ***arrived at 3:46 p.m.***
13

14
15 Others:

16 Jayme Blakesley, Hayes, Godfrey & Bell Attorney
17 Tif Miller, Executive Director
18 Scott McDonald, Aquatics & Fitness Director
19 Lizie Allen, Aquatics Program Manager
20 Cory Haddock, Recreation & Ice Director
21 Heidi Kearsley, Customer Service Manager
22 Mary Gadd, Office Manager
23 Haley Turner, Recreation Specialist
24 Tom Lund, Maintenance Supervisor
25 Layne Jenkins, Recreation Coordinator
26 Ron Mortensen, Bountiful Resident
27 Tyson Beck, Board Clerk
28 Lorene Kamalu, Davis County Commissioner ***arrived at 3:32 p.m.***

29 **WELCOME**

30
31 Vice Chair Fillmore opened the meeting at 3:30 p.m.
32

33 **CITIZEN MATTERS**

34
35 None.
36

37 **APPROVAL OF MINUTES FOR MAY 20, 2019**

38
39 Vice Chair Fillmore asked for line 76 to be changed to read “Due to the resignation of
40 Mr. Pugsley from the Board, Mrs. Money agreed to attend the committee meeting in June..”
41

42 Corrected Minutes of the Administrative Control Board meeting held on May 20, 2019,
43 was approved on a motion made by Mayor Earnshaw and was seconded by Mayor Arave. Board
44 Members Money, Earnshaw, Fillmore, Arave and Millburn voted “aye.”
45

46 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT**
47 **REVIEW FOR MAY 2019**

48 Total expenditures of \$558,369.91 for the period of May 1, 2019 to May 31, 2019 was
49 approved on a motion made by Mayor Arave and was seconded by Mr. Millburn. A roll call

50 voted was held and Board Members Money, Earnshaw, Fillmore, Arave and Millburn voted
51 “aye.”

52
53 **RESOLUTION TO APPROVE 2019 PROPERTY TAX RATES AND REVENUE**
54 **AMOUNTS**

55
56 Resolution No. 2019-2, adopting a tax rate for the purpose of levying taxes within the
57 South Davis Recreation District with a total combined tax rate of 0.000242, was approved on a
58 motion made by Commissioner Millburn and seconded by Mayor Earnshaw. Board Members
59 Money, Earnshaw, Fillmore, Arave and Millburn voted “aye.”

60
61 **REVIEW OF BOUNTIFUL CITY INTERLOCAL SERVICE AGREEMENT**

62
63 Mr. Miller and Board Members discussed the services that Bountiful City employees
64 perform for the District. Tyson Beck noted that there is no signed agreement between the District
65 and Bountiful City, that it was only a verbal agreement made by John Miller. Mr. Miller said that
66 if the Board is looking to hire for any of these roles that the District will be paying a higher
67 amount for the significant amount of work that Bountiful City assists with and that he would not
68 recommend deviating from this agreement. Mr. Millburn said that the reduced cost may be the
69 reason to continue with Bountiful City it is prudent to show transparency with putting it into a
70 contract that can be compared to in-house estimates or other contracted services.

71
72 Mayor Arave inquired of Mr. Beck how the allocation of hours of each Bountiful City
73 employees’ hours were figured. Mr. Beck answered that it is an estimate of their workload
74 towards each entity. Mrs. Money inquired if the amount of work for the District has increased in
75 the years that Mr. Beck has been with Bountiful City. Mr. Beck answered that general
76 governmental accounting standards and practices have increased in complexity and amount.

77
78 ***Mayor Randy Lewis arrives***

79
80 **MASTER PLAN STEERING COMMITTEE MEETING UPDATE**

81
82 Mr. Miller updated the Board that the Committee would like to get back out into the
83 community with the big items that have already been heard and get an idea if the community is
84 willing to go along those routes. Mr. Miller added that they are in the process of getting costs for
85 the big-ticket items but that some requested items could be worked into the current budgeting
86 process. Mr. Miller would like to have a Master Plan by the end of the year.

87
88 **EXECUTIVE DIRECTOR REPORT**

89
90 Mr. Miller reported on the following:

- 91
- 92 • Lifeguards performed a rescue on a girl that was pulled from the bottom of the pool
 - 93 • Mentioned the District’s Recreation Intern helping with summer programs and parades
 - 94 • Children’s Entrepreneurial Market
 - 95 • Blinds have been installed in the weight room area and ice arena
 - 96 • Junior High Gym has been resurfaced

97 **FACILITY EVENTS**

98

99 June 15th – Outdoor Movie: Ralph Breaks the Internet
100 June 28th & 29th – Tsunami Swim Meet @ Kearns
101 July 6th – Outdoor Movie: Spiderman into the Spider-verse
102 July 20th – Handcart Days Races
103 August 15th – 17th – Copper Cup figure skating competition
104 August 19th – Sept 3rd – Aerobics room closed for resurfacing
105

106 **OTHER MATTERS**

107
108 Mayor Lewis asked where the agreement with Bountiful City stands. Mr. Miller
109 answered that the District will formalize the agreement.
110

111 Vice Chair Fillmore asked if any differences could be seen and any logistical changes
112 with the addition of the full-time Coach. Mr. McDonald answered that it has enable the Coach to
113 service the entire team much better than he has been able to in the past.
114

115 **NEXT BOARD MEETING**

116 Next Board meeting will be Aug 15, 2019 at 4:00 p.m.
117

118 Meeting adjourned at 4:07 p.m. on a motion made by Mayor Earnshaw, and was
119 seconded by Mayor Lewis.
120